

Helpful Guidelines: updated 6/23

- Please make sure you address your letter appropriately. Bishop Parker will be celebrating the Confirmation liturgy.
- Reminder: the gifts of the Holy Spirit are listed and defined on pg. 197 in the Decision Point book.
- When referring to God, please capitalize God, Him and He. When talking about the universal Church, capitalize Church. If talking about the church building, please do not capitalize.
- Please SPELLCHECK your letters.
- Please use complete sentences.
- Use appropriate punctuation. Begin sentences with capital letters.
- Please type your letters.
- Please save a copy of your letter.
- Please sign your letter.
- Of the three assignments, this is the most important one. The Bishop will read your letter.